



# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 · TEL 754-321-0505 · FAX 754-321-0936

## PROCUREMENT & WAREHOUSING SERVICES

**MARY CATHERINE COKER, DIRECTOR**

[www.BrowardSchools.com/PWS](http://www.BrowardSchools.com/PWS)

The School Board of  
Broward County, Florida

Donna P. Korn, Chair  
Dr. Rosalind Osgood, Vice Chair

Lori Alhadeff  
Robin Bartleman  
Patricia Good  
Heather P. Brinkworth  
Laurie Rich Levinson  
Ann Murray  
Nora Rupert

Robert W. Runcie  
Superintendent of Schools

1/8/2020

VENDOR NAME: OFFICE DEPOT

Attn: Seth Kaminstein

Reference: ITB 18-160B Letter and Legal-sized Paper  
Subject: Renewal of Contract

Dear Mr. Kaminstein:

The above-referenced contract expires on 7/30/2020. In accordance with Special Condition #5 in Section 4 of the ITB, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from 8/1/2020 through 7/30/2021. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this ITB award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded ITB and your agreement maintain.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at a lower price(s) contained on the attached page(s).
- Yes, I offer to renew the current contract award at a higher price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

In accordance with Special Condition #18 of the ITB, this contract may, by mutual agreement and upon School Board approval, renewed with a price adjustment.

Percent of increase request: 3% (Should not exceed 3%)

Please sign and date this document in the space provided and return it to my attention no later than 1/20/2020. If you fail to respond by this date, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

Mayra Tobar  
Purchasing Agent II

<b>VENDOR RESPONSE</b>

_____ Signature/Date - Authorized Representative

_____ Printed Name - Authorized Representative



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Robert W. Runcie  
Superintendent of Schools

1/8/2020

VENDOR NAME: SCHOOL SPECIALTY, INC.

Attn: Jeremy Westbrooks

Reference: ITB 18-160B Letter and Legal-sized Paper

Subject: Renewal of Contract

Dear Mr. Westbrooks:

The above-referenced contract expires on 7/30/2020. In accordance with Special Condition #5 in Section 4 of the ITB, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from 8/1/2020 through 7/30/2021. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this ITB award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded ITB and your agreement maintain.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at a lower price(s) contained on the attached page(s).
- Yes, I offer to renew the current contract award at a higher price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

\*Please reference new bid number [7791600684](#)

In accordance with Special Condition #18 of the ITB, this contract may, by mutual agreement and upon School Board approval, renewed with a price adjustment.

Percent of increase request: 3% (Should not exceed 3%)

Please sign and date this document in the space provided and return it to my attention no later than 1/20/2020. If you fail to respond by this date, the School District will not consider the renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

Mayra Tobar  
Purchasing Agent II

### VENDOR RESPONSE

Signature/Date - Authorized Representative

Amy Fuss Assistant Secretary

Printed Name - Authorized Representative